**CDC Board Meeting Minutes**

**March 13, 2019**

**zoom.com**

**In attendance via zoom:** Jodi Scarpa, Sherry Waner, Jim Garrett, Ron Maes, Laura Mijares, Neal Johnson, Mike Heraty

**Absent:** Mike Dreyspring, Matt DeGuise

Guests: Chris Mannara – Pagosa SUN, Mary Hunt – US Health Advisors, Jason Cox – Riff Raff, Brian Rose – Region 9, Bob Scott – Scott Strategic Investments, Mary Jo Coulehan - administrative

Due to a snowstorm the meeting was held via zoom. A quorum was established and the meeting called to order at 5:35 p.m. by president, Jodi Scarpa

To accommodate some of the guests, Jodi asked for the agenda to be moved around to start off with broadband.

**Broadband**

Jason:

* On behalf of the CDC, the Broadband group is working on: formalizing the Broadband Service Manager RFP which you have in front of you tonight, an MOU for a Carrier Neutral Location with the hospital and a Town/County MOU which is in the review stages. The T/C MOU will probably go before the governmental agencies at the beginning of April. It was noted at this time Jim and Mary Jo are reviewing the MOU.
* The group continues to meet bi-weekly. This past week Eric, Jason, and Justin from Skywerx met. We are pushing Skywerx/Visionary to move forward with engineering and technical pieces for the DORA grant by the end of April. They are working on prospective sites for towers, the Upper Blanco, and Hinsdale County tower project. The Upper Blanco would be added to replace the Aspen Springs monopole project. The Hinsdale tower project would serve a lot of AC needs in the Upper Piedra and is a much more affordable project than what they were looking at. Ronnie: Their project was much more expensive from the quotes they got than what Skywerx thinks they can do it for. They can still allow other vendors to access or rent space on the tower and will look at a tower just under 200 feet.
* CNL: Hospital is in agreement to provide the physical space for the CNL. Flush out who can have access, how to run it, security, etc. In lieu of hosting, what will the hospital get in return? Would like something in place in April or May. Jason asked that the board will be getting the paperwork for an MOU and would like to have the CDC approve an MOU brought to the board by the committee between hospital, CDC and any other participants. That document should be forthcoming in the next couple of months.

**Broadband RFP**

The board took a good amount of time to review the Broadband Service Manager (BSM) RFP. Suggestions and clarifications were made throughout the document. It was decided that Jim and Mary Jo would put the final word-smithing on the document.

*Neal moved that the BSM RFP be approved in principal by CDC board subject to final wording by committee of 2: Jim Garrett & Mary Jo Coulehan based on board’s review, discussion and direction at the March 13 meeting. Mike Heraty seconded. Motion approved*.

**Discussion Items**

Mary Jo informed the board that we need to go before the town and county to request some of the 2019 broadband funding for project coordination and infrastructure to have money set aside for grant matches. We have a total of $200,000. MJ suggested at this time a $50K request for project coordination and $50K for infrastructure for a total of $100K out of the $200K allocated. *Mike Heraty moved for Mary Jo to prepare this request for the town and county; Sherry seconded. The motion was approved.*

**Annual Meeting**

The CDC Annual Meeting will be held on April 10. Mike Heraty and Sherry Waner are termed out. Laura Mijares and Jodi Scarpa are up for re-election. Laura M not interested in running again, Jodi is interested.

MJ to check on availability of the Ecoluxe.

Mary Hunt from the chamber is interested in running for the board. Jason may also be interested in running. A slate of candidates will be prepared for the meeting.

**Friends Breakfast March 20**

Board and members that are planning on attending: Jim, Mike H. Sherry, Jodi, Bob Scott,

MJ to reach out to Pat Tackett at TBK and Jerry Smith with Pagosa Verde

**Economic Outlook**

May 22: “Out of the Economic Box” luncheon; will be held at the PSAC building

Brian: chfa and CO Lending Source looking for more sponsorship opportunities. May want to reach out to them.

**Region 9**

Brian: Regional data tab: R9 performance, livable wage study, good data on the site.

**Consent agenda:**

*Jim motioned to approve the consent agenda, Neal , Motion approved.*

**New Business:**

Sherry: Sandy Head, ED of Montrose Economic Development will be in town meeting with another group on April 25. Can she meet with us? Mary Jo will reach out with Region 9 to see if we can meet with her.

Jodi: A lot of excitement and energy towards ED. Town having work sessions on office of ED. Group of business people carrying forth their priorities. Excited about our efforts with broadband and friends breakfasts.

Neal: Any discussion about our role or any mergers. Is a possibility. Ron – what are their intentions: duplication, take away from CDC, how do we join forces, Ron: send notices that there are openings on the CDC board. Jodi will reach out. Group is early in their formation.

Jim commented that he liked video flexibility, but disappointed in electronic technology. Low BB strength!

*Jim motioned to adjourn; Sherry seconded. Meeting was adjourned at 7:17 p.m.*

Respectfully submitted,

Mary Jo Coulehan

CDC Administration